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To: MEMBERS OF THE LICENSING SUB COMMITTEE  
Councillors C.Farr, Shiner and Stamp

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20 September 2022

## **LICENSING SUB COMMITTEE WEDNESDAY, 28TH SEPTEMBER, 2022 AT 6.00 PM**

The agenda for this meeting of the Sub-Committee to be held in the Council Chamber, Council Offices, Station Road East, Oxted is set out below.

Yours faithfully,

David Ford  
Chief Executive

### **AGENDA**

- 1. Apologies for absence**
- 2. Election of Chair**
- 3. Declarations of interest**

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter:

- (i) any Disclosable Pecuniary Interests (DPIs) and / or
- (ii) other interests arising under the Code of Conduct in respect of any item(s) of business being considered at the meeting. Anyone with a DPI must, unless a dispensation has been granted, withdraw from the meeting during consideration of the relevant item of business. If in doubt, advice should be sought from the Monitoring Officer or her staff prior to the meeting.

- 4. Application for the grant of a premises licence at North Downs Golf Club, Northdown Road, Woldingham CR3 7AA (Pages 3 - 44)**

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<b>REPORT TO THE LICENSING SUB-COMMITTEE – 28<sup>TH</sup> SEPTEMBER 2022</b>	
<b>APPLICATION FOR THE GRANT OF A PREMISES LICENCE AT NORTH DOWNS GOLF CLUB, NORTHDOWN ROAD, WOLDINGHAM, CR3 7AA</b>	
Report of:	Ian Garrod, Licensing Officer - 01883 732794 <a href="mailto:licensing@tandridge.gov.uk">licensing@tandridge.gov.uk</a>
Purpose of report:	This report sets out details of an application for a premises licence at North Downs Golf Club, Northdown Road, Woldingham, CR3 7AA on which representations have been submitted by interested parties. The representations received have raised concerns that the licensing objectives under the Licensing Act 2003 ('the Act') have not been met. In accordance with S18(3) of the Act, the application must now be determined by a Sub-Committee of the Council's Licensing Committee.
Publication status:	Unrestricted.
Recommendation:	<p>That the application set out in the Appendix to this report be considered having regard to the Council's Licensing Policy, the licensing objectives under the Act and the representation received and that the Sub-Committee either:</p> <ul style="list-style-type: none"> <li>(a) grants the licence subject to the conditions as consistent with the operating schedule accompanying the application, and as modified by agreement with the applicant, and the objector, or modified to such extent as the authority considers appropriate for the promotion of the licensing objectives;</li> <li>(b) excludes from the scope of the licence any of the licensable activities to which the application relates;</li> <li>(c) refuses to specify a person in the licence as the premises supervisor;</li> <li>(d) rejects the application.</li> </ul> <p>Members must give full reasons for their decision.</p>
Appendices:	<ul style="list-style-type: none"> <li>A Current Club Certificate</li> <li>B Application for the Grant of a Premises Licence</li> <li>C Current proposed plan of the premises</li> <li>D OS map of the area around the North Downs Golf Club</li> <li>E Representations from the Woldingham Association</li> <li>F Notice of addition of conditions to the licence application</li> </ul>

## 1 Purpose of Report

- 1.1 The supply of alcohol, regulated entertainment and late-night refreshment are licensable activities under the Act. Authorisation from the Council, in its role as the licensing authority, is required in order to carry on any of these activities within the District.
- 1.2 The Licensing Sub-Committee (“the Sub-Committee”) has responsibility for exercising the Council's powers in respect of the Licensing Act 2003. Determination by the Committee of the applications appended to this report is required because representation(s) to the application(s) have been received.
- 1.3 The Council must consider any representations made; providing that the representations are relevant to the promotion of the licensing objectives and in the case of those made by other persons are not frivolous or vexatious.
- 1.4 The applicant and persons making representations have been invited to attend the meeting.
- 1.5 The fees for premises and personal licences are prescribed within the Licensing Act 2003; in the case of Premises Licences, the fees are based on the business rate of the premises.

## 2 Background Information

- 2.1 North Downs Golf Club is located in Northdown Road, Woldingham CR3 7AA. It currently holds a Club Premises Certificate which was granted on 17<sup>th</sup> October 2005. A copy of this is attached at **Appendix ‘A’**. If this Licence application is granted it is intended to surrender the Club Certificate.
- 2.2 The application for a Premises Licence was received on 22nd July 2022 and was submitted by Get Golfing CIO, Redlibbets Golf Club, West Yorke, Ash, Kent, TN15 7HT.
- 2.3 The application is for: -
  - On sales of alcohol between the hours of Sunday – Thursday 0700 - 2330, Friday & Saturday 0700 – 0030
  - Provision of regulated entertainment – showing of films, live music, recorded music, provision of performance of dance (all indoors) Sunday – Thursday 1000 - 2330, Friday & Saturday 1000 – 0030
  - Late night refreshment (indoors) Sunday – Thursday 2300 - 2330, Friday & Saturday 2300 – 0030
  - A copy of the application is attached at **Appendix ‘B’** and a copy of the proposed premises plan is attached as **Appendix ‘C’**.
- 2.4 The position of the premises is shown at **Appendix ‘D’** on a map of the area.

### 3 Consultation

3.1 The application for a new Premises Licence has been served on all the responsible authorities and it is confirmed that statutory notices were displayed on the site. The Licensing Act 2003 requires applicants for licences to consult where applicable on the following:

- Fire Authority;
- Health & Safety Section;
- Noise Service;
- Police;
- Social Services
- Town Planning; and,
- Trading Standards

3.2 The application was available to view by members of the public on the Council's website.

3.3 Two objections from members of the public were received, one has since withdrawn. The remaining objection can be found at **Appendix 'E'**.

<b>Objector's Name</b>	<b>Grounds</b>
Woldingham Association	Prevention of Public Nuisance

3.4 The matter in the application being objected to is Prevention of Public Nuisance by noise and disturbance to the area.

3.5 No letters of support for the application have been received.

3.6 The applicant offered additional conditions:

- the email and telephone number of the designated premises supervisor shall be made available to the local residents
- staff shall be given appropriate instructions and training to encourage customers to leave the premise quietly and not to loiter in the vicinity of the premises so as to minimize disturbances to local residents

...as per **Appendix 'F'**.

3.7 Mediation between the applicant and persons who have submitted representation has been unsuccessful.

#### 4 Policy & Guidance – points for consideration

##### 4.1 **Section 182 Guidance**

The Sub-Committee must have regard to the Secretary of State's Guidance issued under S182 of the Licensing Act 2003 in April 2018, and pay particular attention to the following paragraphs: -

Chapter 1	Paras 1.2-1.5; 1.9; 1.16; 1.17; 1.19
Chapter 2	Paras 2.1–2.6; 2.15–2.21
Chapter 8	Paras 8.41–8.49; 8.78
Chapter 9	Paras 9.31–9.44
Chapter 10	Paras 10.10; 10.13-10.15
Chapter 13	Para 13.10
Chapter 16	Paras 16.6; 16.26; 16.28; 16.33; 16.36-16.41; 16.55; 16.56

##### 4.2 **Tandridge District Council – Licensing Policy**

The main sections of the Councils Licensing Policy which are particularly relevant to the Sub-Committees decision are set out below and should be considered when determining this application:

4	Fundamental principles
5	Decision making process
7	Premises licences
9	The prevention of crime and disorder
10	Public safety
11	Prevention of public nuisance
12	Prevention of harm to children

#### 5 Determination

5.1 The Sub-Committee is requested to determine the application in line with para 5.2 below, giving full reasons for the decision.

5.2 In determining the application, Members must have regard to the four licensing objectives on which the Licensing Act 2003 is based. These are: -

- Prevention of Crime and Disorder
- Public Safety
- Prevention of Public Nuisance
- Protection of Children from Harm

5.4 Councillors must have consideration to the representations and take such steps it considers appropriate for the promotion of the licensing objectives.

5.5 Subject to both the Council's Statement of Licensing Policy and Statutory Guidance having been properly considered a Sub Committee may depart from them if there are good reasons for doing so. Full reasons must be given and Members should be aware that such departures could give rise to an appeal or judicial review.

5.6 The Statutory Guidance, Chapter 10, states that only necessary, proportionate conditions, which promote one or more of the licensing objectives, should be attached to the licence if it is granted (paragraph 10.11). Members may therefore only impose such conditions as are necessary to promote the licensing objectives arising out of the consideration of the representations (paragraph 10.11) and should avoid straying into undisputed areas (paragraph 9.24). Statutory Guidance also states that the pool of conditions that are supplied by the Secretary of State should not be applied universally irrespective of particular circumstances, but may be used as examples that can be tailored to suit individual premises and particular situations.

## 6 Legal Considerations

6.1 When considering this matter, Members must have regard to government guidance. This makes it clear that the four licensing objectives should be “paramount at all times”. (Home Office Guidance 1.4). Where there are objections to an application, the Sub-Committee must have regard to these and to the “likely effect” on the licensing objectives of granting the application.

6.2 It is a fundamental principle of the Licensing Act that each application must be considered on its own merits. (Guidance 1.17).

6.3 If Members, having considered the application, believe that extra measures are required to promote the licensing objectives, it may attach additional conditions to the licence provided that these are appropriate, reasonable and proportionate or it may alter or amend any existing conditions. The Sub-Committee must not impose conditions which would be beyond the control of the licence holder. (Guidance 1.16). The Sub-Committee should also avoid imposing any conditions which would duplicate other statutory regulations (e.g. health & safety legislation, fire regulations, planning).

6.4 The Sub-Committee is advised to take the above matters into consideration when reaching their decision. Members are reminded that they should not consider any irrelevant matters and must confine their deliberations solely to the issues relating to the licensing objectives.

6.5 Under Section 18(4) of the Act, when determining this application, the Sub-Committee must – having regard to the representations received - take such steps as it considers appropriate to promote the licensing objectives.

6.6 The options are to:

- grant the licence subject to:
  - (i) the conditions mentioned in the operating schedule modified to such extent as the authority considers appropriate for the promotion of the licensing objectives, and
  - (ii) any condition which must, under section 19, 20 or 21, be included;
- exclude from the scope of the licence any of the licensable activities to which the application relates;
- refuse to specify a person in the licence as the premises supervisor;
- reject the application.

6.7 In determining the application, the Sub-Committee must give appropriate weight to:

- evidence presented at the hearing;
- guidance issued by the Home Office under s.182 of the Act;
- the Council's Statement of Licensing Policy;
- any advice given by the Council's legal advisor during the hearing.

6.8 Any party to the hearing may appeal to the Magistrates' Court against the decision of the Licensing Sub-Committee. The appeal must be made within 21 days of the date of notification of the Sub-Committee's decision.

6.9 The Sub-Committee must give full reasons for its decision.

----- end of report -----



**CLUB PREMISES CERTIFICATE**

**Club Premises Certificate Number** TAND\CLUBPREM\05\030

**Date of Issue** 17 OCTOBER 2005

**Club Details**

**Name of club in whose name this certificate is granted and relevant postal address of club**

North Downs Golf Club

**Address**

Northdown Road, Woldingham

**Post town** CATERHAM **Post code** CR3 7AA

**Telephone number** 01883 652057

**If different from above the postal address of club premises to which this certificate relates, if any, or if none, ordnance survey map reference or description**

N/A

**Post town** **Post code**

**Telephone number**

**Where the club premises certificate is time limited the dates**

N/A

**Qualifying club activities authorised by the certificate**

1. Supply of alcohol for Members & Guests only.

**The times the certificate authorises the carrying out of qualifying club activities**

The sale of alcohol may take place during the following hours:

- 10.00 – 23.00 Monday to Saturday
- 12.00 – 22.30 Sundays and Good Friday
- 12.00 – 15.00 and 19.00 – 22.30 Christmas Day

Also from the closing time on New Year’s Eve until the opening time on New Year’s Day.

These hours may be extended for one hour and between 15.00 and 19.00 on Christmas Day where persons are taking substantial refreshment and to which the sale and supply of intoxicating liquor is ancillary.

**The opening hours of the club**

N/A

**Where the certificate authorises supplies of alcohol whether these are on and/or off supplies**

ON & OFF

## Annex 1 – Mandatory conditions

Alcohol may be supplied for an additional one hour and between 15.00 and 19.00 on Christmas Day, subject to the following:

1. (a) Intoxicating liquor shall not be sold or supplied on the premises otherwise than to persons taking table meals there and for consumption by such a person as an ancillary to his meal.  
(b) Suitable beverages other than intoxicating liquor (including drinking water) shall be equally available for consumption with or ancillary to meals served on the premises.
2. The supply of alcohol for consumption off the premises is only permitted at a time when the premises are open for the purpose of supplying alcohol, in accordance with the club premises certificate, to members of the club for consumption on the premises.
3. Any alcohol supplied for consumption off the premises must be in a sealed container.
4. Any supply of alcohol for consumption off the premises must be made to a member of the club in person.

## Annex 2 – Conditions consistent with the Club operating schedule

N/A

## Annex 3 – Conditions attached after a hearing by the licensing authority

N/A

## Annex 4 – Plans

See attached plans

**Note: The authority of this licence does not overrule any other legislative conditions or requirements.**



Tandridge  
Application for a premises licence  
Licensing Act 2003

For help contact  
[licensing@tandridge.gov.uk](mailto:licensing@tandridge.gov.uk)  
Telephone: 01883 732794

\* required information

Section 1 of 21

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference	<input type="text" value="Not Currently In Use"/>	This is the unique reference for this application generated by the system.
Your reference	<input type="text" value="AG - P58821 - NORTH DOWNS GOLF CLUB"/>	You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.
Are you an agent acting on behalf of the applicant?		Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.
<input checked="" type="radio"/> Yes <input type="radio"/> No		

**Applicant Details**

* First name	<input type="text" value="Get Golfing CIO"/>	
* Family name	<input type="text" value="Get Golfing CIO"/>	
* E-mail	<input type="text" value="a.gardner@popall.co.uk"/>	
Main telephone number	<input type="text"/>	Include country code.
Other telephone number	<input type="text"/>	
<input type="checkbox"/> Indicate here if the applicant would prefer not to be contacted by telephone		

Is the applicant:

<input checked="" type="radio"/> Applying as a business or organisation, including as a sole trader	A sole trader is a business owned by one person without any special legal structure. Applying as an individual means the applicant is applying so the applicant can be employed, or for some other personal reason, such as following a hobby.
<input type="radio"/> Applying as an individual	

**Applicant Business**

Is the applicant's business registered in the UK with Companies House?	<input checked="" type="radio"/> Yes <input type="radio"/> No	Note: completing the Applicant Business section is optional in this form.
Registration number	<input type="text" value="1179513"/>	
Business name	<input type="text" value="Get Golfing CIO"/>	If the applicant's business is registered, use its registered name.
VAT number	<input type="text" value="GB"/> <input type="text" value="NOT KNOWN"/>	Put "none" if the applicant is not registered for VAT.
Legal status	<input type="text" value="Charity or Association"/>	

*Continued from previous page...*

Applicant's position in the business

Home country

The country where the applicant's headquarters are.

**Registered Address**

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Agent Details**

\* First name

\* Family name

\* E-mail

Main telephone number

Include country code.

Other telephone number

Indicate here if you would prefer not to be contacted by telephone

Are you:

- An agent that is a business or organisation, including a sole trader
- A private individual acting as an agent

A sole trader is a business owned by one person without any special legal structure.

**Agent Business**

Is your business registered in the UK with Companies House?  Yes  No

Note: completing the Applicant Business section is optional in this form.

Is your business registered outside the UK?  Yes  No

Business name

If your business is registered, use its registered name.

VAT number

Put "none" if you are not registered for VAT.

Legal status



*Continued from previous page...*

Your position in the business

Home country

The country where the headquarters of your business is located.

**Agent Business Address**

If you have one, this should be your official address - that is an address required of you by law for receiving communications.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Section 2 of 21**

**PREMISES DETAILS**

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

**Premises Address**

Are you able to provide a postal address, OS map reference or description of the premises?

- Address     OS map reference     Description

**Postal Address Of Premises**

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Further Details**

Telephone number

Non-domestic rateable value of premises (£)

**Section 3 of 21****APPLICATION DETAILS**

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company / limited liability partnership
- A partnership (other than limited liability)
- An unincorporated association
- Other (for example a statutory corporation)
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales

**Section 4 of 21****NON INDIVIDUAL APPLICANTS**

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

**Non Individual Applicant's Name**

Name

**Details**

Registered number (where applicable)

Description of applicant (for example partnership, company, unincorporated association etc)

Continued from previous page...

**Address**

Building number or name	<input type="text" value="Redlibbets Golf Club"/>
Street	<input type="text" value="West Yorke"/>
District	<input type="text"/>
City or town	<input type="text" value="Ash"/>
County or administrative area	<input type="text" value="Kent"/>
Postcode	<input type="text" value="TN15 7HT"/>
Country	<input type="text" value="United Kingdom"/>

**Contact Details**

E-mail	<input type="text" value="a.gardner@popall.co.uk"/>
Telephone number	<input type="text"/>
Other telephone number	<input type="text"/>
* Date of birth	<input type="text" value=""/> / <input type="text" value=""/> / <input type="text" value=""/> dd mm yyyy
* Nationality	<input type="text"/> <a href="#">Documents that demonstrate entitlement to work in the UK</a>

**Section 5 of 21**

**OPERATING SCHEDULE**

When do you want the premises licence to start?  /  /   
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end  /  /   
dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.

An existing premises with 18 hole golf course and clubhouse.

There is already a Club Premises Certificate in place for this site (TAND\CLUB\PREM\05\030) and upon the grant of this application in terms agreed with the Premise Licence Holder the Club Premises Certificate will be surrendered.

*Continued from previous page...*

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

**Section 6 of 21**

**PROVISION OF PLAYS**

[See guidance on regulated entertainment](#)

Will you be providing plays?

- Yes  No

**Section 7 of 21**

**PROVISION OF FILMS**

[See guidance on regulated entertainment](#)

Will you be providing films?

- Yes  No

**Standard Days And Timings**

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End



Continued from previous page...

SUNDAY

Start

End

Start

End

Will the exhibition of films take place indoors or outdoors or both?

- Indoors       Outdoors       Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Showing of Music DVD's and Films throughout the clubhouse.

State any seasonal variations for the exhibition of film

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where the premises will be used for the exhibition of film at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

From the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day.

### Section 8 of 21

#### PROVISION OF INDOOR SPORTING EVENTS

[See guidance on regulated entertainment](#)

Will you be providing indoor sporting events?

- Yes       No

### Section 9 of 21

#### PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

[See guidance on regulated entertainment](#)

Will you be providing boxing or wrestling entertainments?

- Yes       No

### Section 10 of 21

#### PROVISION OF LIVE MUSIC

[See guidance on regulated entertainment](#)

Will you be providing live music?

Continued from previous page...

### Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the performance of live music take place indoors or outdoors or both?

- Indoors       Outdoors       Both

Where taking place in a building or other  
structure tick as appropriate. Indoors may  
include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Amplified and unamplified music by sole and group performances on an ad hoc basis

State any seasonal variations for the performance of live music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Continued from previous page...

Non-standard timings. Where the premises will be used for the performance of live music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

From the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day.

**Section 11 of 21**

**PROVISION OF RECORDED MUSIC**

[See guidance on regulated entertainment](#)

Will you be providing recorded music?

- Yes                       No

**Standard Days And Timings**

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

Continued from previous page...

SUNDAY

Start

End

Start

End

Will the playing of recorded music take place indoors or outdoors or both?

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

- Indoors       Outdoors       Both

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Amplified and unamplified music throughout the clubhouse from and in-house music system

State any seasonal variations for playing recorded music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the playing of recorded music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

From the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day.

## Section 12 of 21

### PROVISION OF PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing performances of dance?

- Yes       No

#### Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

Continued from previous page...

WEDNESDAY

Start	<input type="text" value="10:00"/>	End	<input type="text" value="23:30"/>
Start	<input type="text"/>	End	<input type="text"/>

THURSDAY

Start	<input type="text" value="10:00"/>	End	<input type="text" value="23:30"/>
Start	<input type="text"/>	End	<input type="text"/>

FRIDAY

Start	<input type="text" value="10:00"/>	End	<input type="text" value="00:30"/>
Start	<input type="text"/>	End	<input type="text"/>

SATURDAY

Start	<input type="text" value="10:00"/>	End	<input type="text" value="00:30"/>
Start	<input type="text"/>	End	<input type="text"/>

SUNDAY

Start	<input type="text" value="10:00"/>	End	<input type="text" value="23:30"/>
Start	<input type="text"/>	End	<input type="text"/>

Will the performance of dance take place indoors or outdoors or both?

- Indoors       Outdoors       Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Dancing by staff or performers on an ad hoc basis for events.

State any seasonal variations for the performance of dance

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the performance of dance at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

From the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day.

Continued from previous page...

**Section 13 of 21**

**PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE**

[See guidance on regulated entertainment](#)

Will you be providing anything similar to live music, recorded music or performances of dance?

- Yes  No

**Section 14 of 21**

**LATE NIGHT REFRESHMENT**

Will you be providing late night refreshment?

- Yes  No

**Standard Days And Timings**

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

*Continued from previous page...*

Will the provision of late night refreshment take place indoors or outdoors or both?

- Indoors                       Outdoors                       Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Hot food and drink provided through the premises including the dining room

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the supply of late night refreshments at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

From the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day.

## Section 15 of 21

### SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

- Yes                       No

#### Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

Continued from previous page...

WEDNESDAY

Start	<input type="text" value="07:00"/>	End	<input type="text" value="23:30"/>
Start	<input type="text"/>	End	<input type="text"/>

THURSDAY

Start	<input type="text" value="07:00"/>	End	<input type="text" value="23:30"/>
Start	<input type="text"/>	End	<input type="text"/>

FRIDAY

Start	<input type="text" value="07:00"/>	End	<input type="text" value="00:30"/>
Start	<input type="text"/>	End	<input type="text"/>

SATURDAY

Start	<input type="text" value="07:00"/>	End	<input type="text" value="00:30"/>
Start	<input type="text"/>	End	<input type="text"/>

SUNDAY

Start	<input type="text" value="07:00"/>	End	<input type="text" value="23:30"/>
Start	<input type="text"/>	End	<input type="text"/>

Will the sale of alcohol be for consumption:

- On the premises       Off the premises       Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Outdoors on the golf course from buggies to those playing golf within the red line only as shown on the site map - 0700 to 2000 Monday to Sunday only.

From the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day.

State the name and details of the individual whom you wish to specify on the licence as premises supervisor



Continued from previous page...

**Name**

First name

Family name

Date of birth  /  /   
dd mm yyyy

**Enter the contact's address**

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Personal Licence number (if known)

Issuing licensing authority (if known)

**PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT**

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- Electronically, by the proposed designated premises supervisor
- As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

**Section 16 of 21**

**ADULT ENTERTAINMENT**

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

NONE

Continued from previous page...

**Section 17 of 21**

**HOURS PREMISES ARE OPEN TO THE PUBLIC**

**Standard Days And Timings**

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

From the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day

*Continued from previous page...*

**Section 18 of 21**

**LICENSING OBJECTIVES**

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

b) The prevention of crime and disorder

1. The premises shall install and maintain a comprehensive CCTV system as per the minimum requirements of the Surrey Police Licensing Team.
2. The CCTV system shall:-
  - a) continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises;
  - b) all recordings shall be stored for a minimum period of 31 days with date and time stamping.
  - c) viewing of recordings shall be made available within a reasonable time period, upon the request of Police or authorised officer throughout the entire 31-day period.
3. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises are open. This staff member must be able to provide a Police or authorised council officer copies of recent CCTV images or data with a reasonable time period when requested.
4. Appropriate signage will be displayed, in a prominent position, informing customers they are being recorded on CCTV.
5. All staff responsible for selling alcohol shall receive regular training in the Licensing Act 2003. Written records of this training shall be retained and made available to Police and Council officers on request.
6. An incident log shall be kept at the premises and made available on request to an authorised officer of Tandridge District Council or the Police. It must be completed within 24 hours of the incident and will record the following:
  - a. all crimes reported to the venue
  - b. all ejections of patrons
  - c. any complaints received concerning crime and disorder
  - d. any incidents of disorder
  - e. all seizures of drugs or offensive weapons
  - f. any faults in the CCTV system, searching equipment or scanning equipment
  - g. any refusal of the sale of alcohol
  - h. any visit by a relevant authority or emergency service.

c) Public safety

1. Risk assessments (including a fire risk assessment) will be carried out at least annually for where licensable activities take place and following such risk assessment an action plan will be prepared and any additional action requirement(s) will be implemented.

d) The prevention of public nuisance

1. Signs will be displayed around the premises requesting patrons leave the site quietly to respect the needs of nearby residents;
2. Noise or vibration from within the clubhouse shall not emanate from the premises so as to cause a nuisance to any noise

*Continued from previous page...*

sensitive premises nearest to the clubhouse;

3. Doors and windows shall be kept closed where necessary.

e) The protection of children from harm

1. A Challenge 25 proof of age scheme shall operate at the premises. Signage shall be displayed advising customers that the scheme is in place. All staff authorised to sell alcohol will be trained in the Challenge 25 scheme and this training will be documented and available to relevant authorities upon request.

## **Section 19 of 21**

### **NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK**

*Continued from previous page...*

### **Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:**

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

### **Documents which demonstrate entitlement to work in the UK**

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

*Continued from previous page...*

- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
  - evidence of the applicant's own identity – such as a passport,
  - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
  - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
    - (i) working e.g. employment contract, wage slips, letter from the employer,
    - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
    - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
    - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

**Original documents must not be sent to licensing authorities.** If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

*Continued from previous page...*

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

### **Home Office online right to work checking service**

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

## **Section 20 of 21**

### **NOTES ON REGULATED ENTERTAINMENT**

*Continued from previous page...*

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
  - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
  - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
  - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.



*Continued from previous page...*

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
  - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
  - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
  - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
  - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

## Section 21 of 21

### PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at [http://www.voa.gov.uk/business\\_rates/index.htm](http://www.voa.gov.uk/business_rates/index.htm)

Band A - No RV to £4300	£100.00
Band B - £4301 to £33000	£190.00
Band C - £33001 to £87000	£315.00
Band D - £87001 to £125000	£450.00*
Band E - £125001 and over	£635.00*

\*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then you are required to pay a higher fee

Band D - £87001 to £125000	£900.00
Band E - £125001 and over	£1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time

Capacity 5000-9999	£1,000.00
Capacity 10000 -14999	£2,000.00
Capacity 15000-19999	£4,000.00
Capacity 20000-29999	£8,000.00
Capacity 30000-39999	£16,000.00
Capacity 40000-49999	£24,000.00
Capacity 50000-59999	£32,000.00
Capacity 60000-69999	£40,000.00
Capacity 70000-79999	£48,000.00

Continued from previous page...

Capacity 80000-89999 £56,000.00  
Capacity 90000 and over £64,000.00

\* Fee amount (£)

## DECLARATION

\* I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under section 158 of the licensing act 2003, to make a false statement in or in connection with this application.

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

\* Full name

\* Capacity

\* Date  /  /   
dd mm yyyy

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/tandridge/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

**IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**

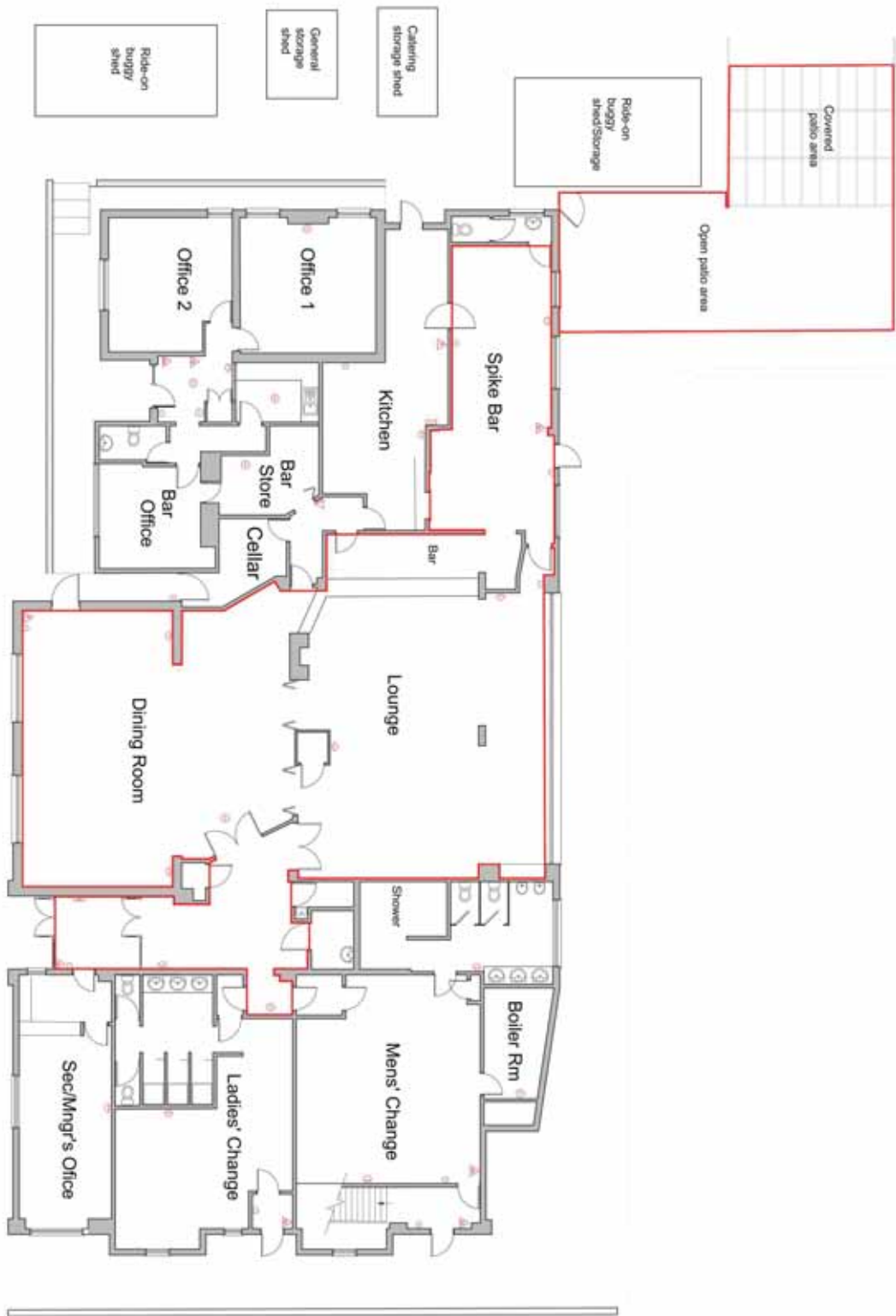
**IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED**

**OFFICE USE ONLY**

Applicant reference number	<input type="text" value="AG - P58821 - NORTH DOWNS GOLF CLUB"/>
Fee paid	<input type="text"/>
Payment provider reference	<input type="text"/>
ELMS Payment Reference	<input type="text"/>
Payment status	<input type="text"/>
Payment authorisation code	<input type="text"/>
Payment authorisation date	<input type="text"/>
Date and time submitted	<input type="text"/>
Approval deadline	<input type="text"/>
Error message	<input type="text"/>
Is Digitally signed	<input type="checkbox"/>

[1](#) [2](#) [3](#) [4](#) [5](#) [6](#) [7](#) [8](#) [9](#) [10](#) [11](#) [12](#) [13](#) [14](#) [15](#) [16](#) [17](#) [18](#) [19](#) [20](#) [21](#) [Next >](#)

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1 Existing Plan  
Scale: 1:100 @ A4



2 Site Location Plan  
Scale: 1:100 @ A4

**FIRE PRECAUTIONS LEGEND**

- ⊕ Heat or smoke detector (glider)
- Fire alarm push button
- ⊖ Fire alarm sounder
- ⊗ Water extinguisher
- ⚠ CO2 extinguisher
- ⊖ Fire Bucket
- ⚠ Dry Powder Extinguisher
- ⊖ Carbon Monoxide (Alarm)
- ⊖ Fire Panel
- ⚠ Flammable Extinguisher

Red line shows fire compartment boundary

**design**

**idc**

15, WYVERN AVENUE, THE GRANGE, SOUTHAM, SOUTHAMPSHIRE, RG46 2JH  
Tel: 01353 679922 Fax: 01353 679923 Email: info@idc.co.uk

Client: <b>Southam Leisure Club</b>	Project No: <b>15/16</b>	Scale: <b>1:100 @ A4</b>
Client Ref: <b>15/16</b>	Project Name: <b>Club House</b>	Project Status: <b>Final</b>
Client Contact: <b>John Smith</b>	Project Manager: <b>John Smith</b>	Project Date: <b>15/16</b>
Client Address: <b>15, WYVERN AVENUE, THE GRANGE, SOUTHAM, SOUTHAMPSHIRE, RG46 2JH</b>	Project Location: <b>15, WYVERN AVENUE, THE GRANGE, SOUTHAM, SOUTHAMPSHIRE, RG46 2JH</b>	Project Reference: <b>15/16</b>

North Downs Golf Club - Northdown Rd, Woldingham, Caterham CR3 7AA







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## APPENDIX E

## APPENDIX E

10<sup>th</sup> August 2022

Please reply to:  
Chartfield  
Park View Road  
Woldingham,  
CR3 7DJ

Licensing  
Tandridge District Council  
Council Offices  
Station Road East  
Oxted RH8 0BT

Dear Sir/Madam

### **Application for the grant of a Premises Licence under Section 17 of the Licensing Act 2003 at North Downs Golf Club, Northdown Road, Woldingham, CR3 7AA**

As the local Association for Woldingham, we take a keen interest in all activities that may enhance or detract from our village. We are supportive of Get Golfing's mission to promote golfing as a form of recreation, and of their efforts to make North Downs Golf Club a sustainable venture. We recognize that an alcohol license is a necessary part of this, and that the Club enjoys the benefits of an alcohol license for members and their guests.

However, as the Club is situated near to residential properties and in an Area of Great Landscape Value (currently being reviewed as a potential AONB) and in the Green Belt, we are conscious that any activities of the Club could have a bearing on both the amenity of its neighbours, as well as the tranquility and rural nature of this part of Woldingham. It is also situated on high ground, where noise from the Club from music playing indoors, people standing outside in groups and cars leaving echoing around the roads beneath (notably Southfields Road) and farther afield in the village which has extremely low ambient noise levels would alter the ambience of the whole area.

The existing license, which runs until 11pm except on Sundays, Good Friday and Christmas Day, has been tolerable for residents and these hours are in line with other premises licenses nearby at Woldingham Village Club and Village Hall.

The application seeks to extend these hours to 23.30 Sunday to Thursday and 00.30 on Fridays and Saturday, with opening hours half an hour beyond that, allows for entertainment, and allows for alcohol to be served outdoors anywhere on the Course up to 20.00 every day of the week, all of which we believe would create unacceptable noise disturbance in the surrounding area.



Given the topography of the site and the proximity of the neighbours this would clearly affect the amenity of several houses in the vicinity, who, in such a rural area should not be expected to endure this past the current license hours. And, without restricting it to members and their guests, coupled with these very long licensing hours, it would also pave the way to the Club becoming a party venue – and thus overreaching what Get Golfing pledged to the community when they were seeking to acquire the site, which is that it would be used solely as a place for golfing rather than a commercial entertainment venue.

For these reasons, whilst we would support the license continuing under the current terms, we would not support an extension of hours or the lack of restriction on the license applying solely to members and their guests.

Thank you very much for giving us the opportunity to comment on this application.

Yours sincerely

David Shelley

Chairman, The Woldingham Association

CC: The Lord Christopher, President, The Woldingham Association

Registered Office :The Woldingham Association Ltd c/o 14 Hallsland Way Oxted RH8 9AL

## APPENDIX 'F'



WOLDINGHAM  
ASSOCIATION

Chartfield  
Park View Road  
Woldingham,  
CR3 7DJ

## APPENDIX 'F'

17 August 2022

Date: ATO/ATO/P58821-48  
Doc Ref: 2148466638  
Our ref:  
Your ref: a.tomlinson@popall.co.uk  
E-mail: 0115 934 9180  
Direct line:

Dear Sirs

### **North Downs Golf Club, Northdown Road, Woldingham, Caterham New Premises Licence**

We act on behalf of Get Golfing CIO and we have received your representation in relation to our Client's application.

We write to clarify the application and address the points raised in your representation. With the hope to alleviate your concerns.

By way of background, Get Golfing CIO are a well-respected golfing charity, whose aim is to encourage greater participation in the game of golf and to deliver a positive impact on the physical and mental health of participants. The charity's intention is to reverse the recent trend of golf course closures in recent years. Presently, Get Golfing operates and maintains eight sites, with each site being a reinvestment from previous acquired sites. Therefore, to continue with this operation Get Golfing has purchased North Downs Golf Club with the intention of upkeeping and maintaining the golf club.

Get Golfing are aware of your representation and the management team of North Downs Golf Club would welcome the opportunity to meet with the Local Association of Woldingham, or representative of the association, in order to alleviate any concerns and further clarify any queries you may have.

At present, we understand your representation has three main areas of concern, each of which we will address in turn.

1. In relation to your concerns raised to noise emanating from the premises. Whilst Get Golfing acknowledges these concerns, our client has confidence their style of operation mitigates against the concerns raised. The premises has applied for live and recorded music for indoors only, which should result in very minimal noise escaping from the premises. Our client can assure you that they have experience in mitigating noise issues in line with other golf clubs operated by Get Golfing. As a result, our client has offered by way of condition to ensure that any *'noise or vibration from within the clubhouse shall not emanate from the premises so as to cause a nuisance to any noise sensitive premises nearest to the clubhouse.'* This condition is enforceable if the new premises licence application were to be granted.
2. Our client also acknowledges that the local premises of Woldingham Village Club and Village Hall have slightly earlier closing hours, but as can be appreciated North Downs Golf Club is a different style of operation to those examples given. Get Golfing is trying to bring North Downs Golf club in line with

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similar operations within the surrounding area. Woldingham Golf Club is permitted the Sale of alcohol until 00:30 (Sunday to Thursday) and 01:00 (Friday and Saturday) with the premises open for a further 30 minutes after. Similar can also be said of Tandridge Golf Club (alcohol permitted until 00:30 Fridays and Saturdays).

3. Our client would like to further clarify the issue raised to the external serving of drinks. Our client is looking to have a 'drinks buggy' situated on the course, to allow golfers to purchase a light refreshment or alcoholic drink on the course. Golfers will in all likelihood only see this 'drinks buggy' once whilst on their golf round. Get Golfing does not believe this would cause any noise disturbances to the surrounding residences. If such disturbances were to occur, the negative affect on surrounding golfers would ultimately be of a detriment to the golfer's experience at the golf club alongside the detriment to surrounding residents. Get Golfing would strongly like to avoid any disturbances. As such Get Golfing have offered in the application for the outdoor refreshment serving on the course to finish at 20:00hrs.

Get Golfing is continuing in its pledge to the local community not to over develop the site and to keep the main purpose of the premises as a golf club. To do so and as its duty as a charity Get Golfing has a responsibility to update the premises in line with surrounding venues. Get Golfing believes the suggestion the premises is being a 'party venue' is misleading. The premises currently has the ability to hold parties but chooses not to as this is not within the business model, and this will continue. However, with golf courses across the UK, hospitality is a key ingredient in order to keep the club commercially viable, as such the odd occasional event may be required. However, with current restrictions on the club premises certificate this is not currently permissible for the premises, which is of significant detriment to site.

Get Golfing has taken account of your comments relating to possible noise nuisance and disorder. Please note that the Responsible Authorities (Licensing Authority, Police Authority and Environmental Health) have had chance to review the application and have not raised any objections to the application. The responsible authorities are the council's main advisors in crime and disorder and public nuisance.

Notwithstanding the above, our client has taken on board the concerns raised and, subject to the premises licence being granted as applied for (or otherwise to the satisfaction of my client), we are happy to offer the additional conditions:

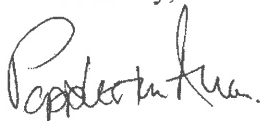
- The email and telephone number of the designated premises supervisor shall be made available to local residents.
- Staff shall be given appropriate instructions and training to encourage customers to leave the premise quietly and not to loiter in the vicinity of the premises so as to minimize disturbances to local residents

Considering the additional operation measures proposed above and information we have provided in relation to our application, we hope this is sufficient to alleviate your concerns. Should you feel this is sufficient for you to withdraw your representation in order for us to avoid a hearing as to this matter, we would be grateful if you could confirm this to the Licensing Authority. Alternatively, as mentioned previously, our client would welcome the opportunity to meet with you and discuss this matter further if you wish to do so.

We enclose a full copy of the application and the existing licence for your reference.

We look forward to hearing from you.

Yours faithfully,



**Poppleston Allen**

Page 2 of 2